

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION
COMMISSION MEETING OF THE CITY OF LOS ALTOS, HELD ON WEDNESDAY,
FEBRUARY 13, 2013 AT 7:00 P.M. AT COUNCIL CHAMBERS,
ONE NORTH SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ESTABLISH QUORUM

PRESENT: Baron, Beggs (served as interim Chair), James, Lucia, Parmar and Tooley,

ABSENT: Lee Eng

PUBLIC COMMENTS

None

SPECIAL PRESENTATION

1. Introduction of new commissioners: Bill James, Jamie Lucia and Jack Tooley

ITEMS FOR DISCUSSION/ CONSIDERATION

2. Commission Minutes
MOTION Parmar; SECOND Baron APPROVED minutes of the February 13, 2012 regular meeting
3. Chair and Vice Chair Election
APPOINTED UNANIMOUSLY (6-0) Lee Eng Chairperson and Lucia Vice Chairperson
4. FY 2013-/14-2017/2018 Capital Improvement Program
 - a. Assistant City Manager & Community Development Director, James Walgren presented an overview of the Capital Improvement Program, projects and five year scheduled project list.
 - b. Walgren presented new proposed project concept design for updated Community Plaza (attached)Public speaker: Ron Labetich – in favor of an updated Community Plaza Creating a new project of undirected play-natural landscaping suggested by Tooley
5. Recreation Survey Comprehensive Findings Report
Baron and Parmar presented comprehensive findings of the online Recreation program community survey
6. 2013 Goals
Revised workplan for 2013 in advance of joint meeting with City Council
7. 2013 City Council Meeting Assignments
Reviewed assignments
8. April Regular Meeting Date
Determined that a quorum will be present for regular meeting April 10, 2013. Parmar will be absent

INFORMATIONAL ITEMS

9. CPRS Conference Expo
Beggs provided recap of attendance at Conference and distributed information sheet on the California Association of Park and Recreation Commissioners and Board Members and Spohn Ranch skate-able art
10. Monthly Staff Report
 - a. Save the Date Volunteer Recognition Event on April 25
 - b. Joint Meeting with City Council April 30, 2013
 - c. Egg Hunt on March 30
 - d. Stride & Ride Festival on June 1
 - e. State St closure events in planning for mid-July

COMMISSIONERS' REPORTS AND COMMENTS

None

POTENTIAL FUTURE AGENDA ITEMS

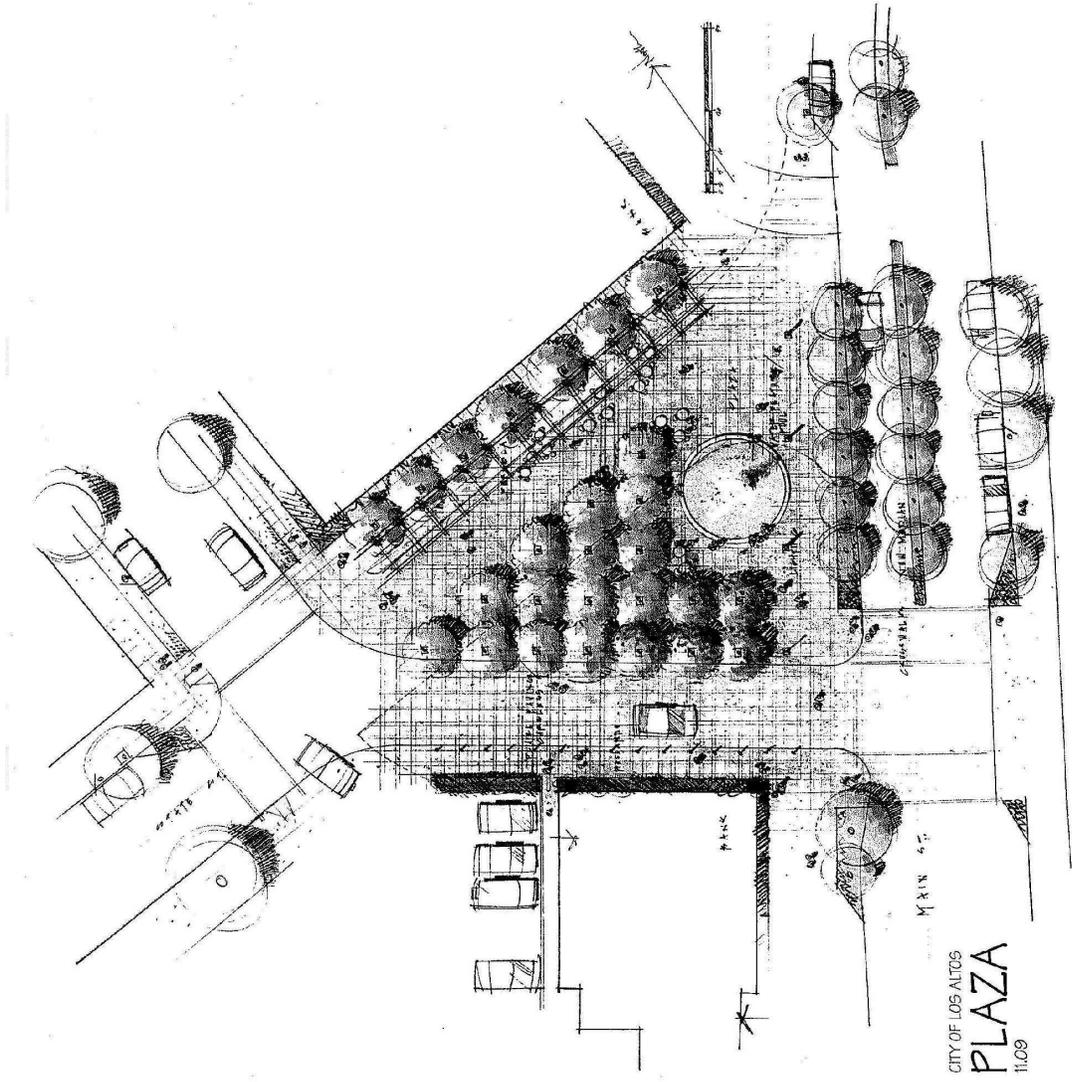
- Update from Acterra on Redwood Grove
- Recreation event matrix
- Park Tours
- Work Plan
- Spohn Ranch and/or American Ramp information

ADJOURNMENT

Commissioner Beggs adjourned the meeting at 9:15 p.m.

NEW HANDOUTS

Item 4B Walgren handout



SPEAKER CARDS

Speaker Card Item 4B

COMMISSIONER REPORTS & COMMENTS

Commissioner Beggs handout

**California Association Of Park And Recreation Commissioners
And Board Members**

<http://www.capr cbm.org>

Mission:

To be the premier resource for information on issues and ideas supporting the role and responsibilities of Commissioners and Board Members. Enhance the abilities of commissioners and board members through educational and networking opportunities to be more effective.

Goals:

- To promote the advancement of the park, recreation and conservation movement throughout the state, through the development of strong individual and group citizen involvement and participation;
- To strengthen and expand the status, role, and effectiveness of all recreation-parks, boards and commissions for the accomplishment of greater public service;
- To promote the education of citizens and citizen's groups as to the needs, opportunities and potentials of recreation, park and conservation services throughout the state;
- To encourage the most efficient and effective organization and administration of park, recreation and conservation services at all levels and to provide a continuous channel of communication at district, city, county, state and national levels;
- To work for the proper recognition and financial support of park, recreation, and conservation services at all levels;
- To establish policies as general guidelines for the direction of government in matters affecting recreation, parks and conservation;
- To implement and accomplish such programs or proposals consistent with the purpose of this organization.